

TRAINING INSTITUTE

MS EXCEL TRAINING

ADVANCED

Take your Microsoft Excel skills to the next level in this course designed for power users. Explore advanced features such as data lists and pivot tables that can help you to automate your work.

This course is not suited for beginners and working knowledge of Excel is required as a prerequisite.

09.00 Style and templates.

09.30 Column and row manipulation.

10.00 Data lists and pivot tables.

11.00 Advanced Functions and formulas.

12.00 Unique problem solving.

\$485

per person

COURSE REGISTRATION
Call 403 874 4719 to register today!

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2011-04-11

Starting @ 9am