Introduction
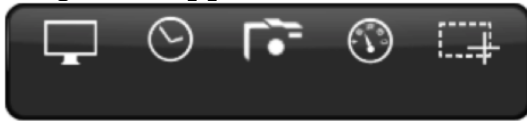
Screenshot Plus is a free Dashboard Widget that can be downloaded from the Apple website. It allows you to take screen captures and save them to your clipboard or hard drive.
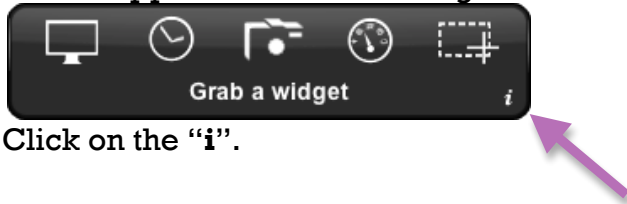
Opening Screenshot Plus

1. Select the Dashboard icon.
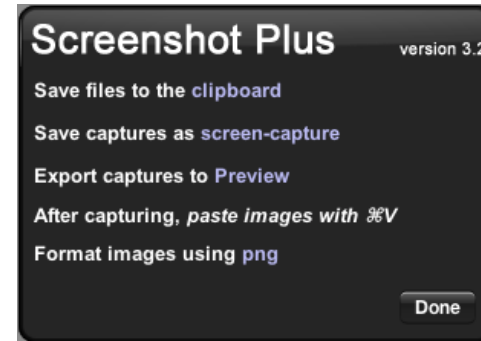2. Select **Screenshot Plus**. The Screenshot Plus widget will appear.

Configuring Screenshot Plus

1. Place your cursor anywhere on the widget. An "i" will appear at the bottom-right corner.

2. Click on the "**i**".

3. Click on each of the highlighted words to select an appropriate setting. For a complete summary of each option, refer to the *Screenshot 3.2 User Guide*.
4. Click **Done**.

Taking Screenshots

Refer to the following table to determine which screen capture method is best suited to your needs.

To…	Do This…
Capture the entire screen.	Select the icon.
Capture the entire screen with a delay.	Select the icon and stage your display. A screenshot of the entire screen will be taken after a 20-second delay.
Capture a specific window.	Select the icon and click on the window that you want to capture.
Capture a widget.	Select the icon and click on the widget that you want to capture.
Capture a region of the screen.	Select the icon. Click and drag the crosshair over the area that you want to capture.